

A regularly scheduled meeting of the Town Board of Long Lake, Hamilton County, New York was held February 24, 2021 at the Long Lake Town Hall and called to order with the Pledge of Allegiance to the Flag of the United States of America and a prayer by Supervisor Arsenault at 7:01 P.M. Six people attended.

Members present:	Clay J. Arsenault	Supervisor
	Richard B. Dechene	Councilman
	Thomas L. Donnelly	Councilman

Members absent:	Dean H. Pohl	Councilman
	Craig J. Seaman	Councilman

BOARD APPROVALS

Motion by Richard Dechene, seconded by Thomas Donnelly to accept the minutes as submitted.

Adopted:	Clay J. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye

Motion by Richard Dechene, seconded by Thomas Donnelly to pay encumbrances as listed on Abstract 02 for February 2021.

Adopted	Clay L. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye

Bills as listed on abstract.

Audit of Claims

General Fund	#A0078 - A0131	in the amount of	\$ 92,128.27
Water District 1	#S0007 - S0018	in the amount of	2,462.51
Water District 2	#W0026 - W0046	in the amount of	16,245.99
Highway Fund	#D0017 - D0037	in the amount of	19,278.35

SUPERVISOR'S REPORTS

Supervisor Arsenault referenced a letter from Mitchell Edelstein commending Michael Lamphear for the outstanding support and work at the Raquette Lake COVID-19 Immunization Clinic January 8, 2021. The Supervisor added his thanks.

Water Main Break- On February 8, 2021, at nearly 3:00 pm, a water main break was discovered between Northern Borne store and the old post office building on Route 30.

A copy of the write-up sent to Marlene Martin of the Department of Health (DOH) is in the Board packets. Sean Curry prepared a detailed, step-by-step record of the actions taken following the report of the break. A Boil Water Order (BWO) was issued for all Water District #2 users because ground water had been introduced into the main. Water users were notified by way of an Onsolve Robo-call with notices posted on all open businesses, Town Buildings, Town website, Facebook, Twitter, by telephone and NPR radio.

The BWO was in effect from February 8 - 11. The Water Department worked well into the night of the 8th repairing the break with help from the Town & State Highway Departments. On the 11th, following two consecutive water tests free of contaminants, the DOH lifted the BWO, per department regulations.

Update on Parks, Recreation and Tourism (PRT)

Alexandra Roalsvig, PRT Director reported: Long Lake Facebook for February 29,230 fans. Raquette Lake Facebook for February 6,158 fans. Long Lake Instagram now has over 10K users, which is “a huge asset and will be developing more strategic planning on stories and cross promoting the webpage and YouTube channel - and more as we progress”.

PRT met with new Forest Rangers, discussed regional recreation, Cedarlands parking-lot snow plowing and a Cedarlands Easement sign.

PRT also assisted with the Boil Water Order.

Snowmobile: NYS Parks and Recreation announced Long Lake will receive a grant in the amount of \$33,564 (\$23,494 available immediately) to assist grooming our 70 miles of trails in Long Lake and Raquette Lake. Annually, we spend \$65,000 to \$95,000 on the snowmobile program grooming, equipment, maintenance, labor and in-house repairs. This recreation is totally weather dependent.

Social Media: When a machine is down, that information is posted on the website’s Snowmobile Trail Conditions, on the Moonlighters Snowmobile Club page, the Town’s page, and local businesses are alerted. Riders complaining about trail conditions have not consulted these informational sites. GPS: NYS Parks and Recreation now requires all trails be GPS’d in 2021 to be eligible for grants.

Geiger Arena Ice Skating Rink: has a new attendant this year. COVID protocols continue to be followed. Masks must be worn inside and outside, contact tracing sheets are registered, filed appropriately and are available to the Hamilton County Public Health Nursing Service as necessary.

The need for a part-time assistant has been identified for weekends and holiday weeks to provide better coverage of skaters.

Website: ROOST will discuss working with PRT directly to assist re-building the current website, as a significant savings to the Town

Events during COVID: Raquette Lake Ice Fishing Derby sponsored by the Raquette Lake Fish and Game Club was well organized and successful. The only events of the Annual Raquette Lake Winter Carnival that were not cancelled were fireworks and sledding.

Winter Wonderland challenge : is a new event highlighting outdoor recreation to encourage people to visit local businesses in both communities and share on social media.

A Hiking/Paddling challenge is being developed for release in June 2021.

A Request For Proposal for the development of a mountain bike trail has been advertised.

The Town is waiting to hear the results of a grant for the Buck Mountain Fire Tower that was applied for to refurbish the trail and fire tower. Also awaiting to hear from the Adirondack Lakes Center for the Arts Decentralization Grant regarding the funding for an Irish Band that had been scheduled for 2020 but was cancelled due to COVID.

Summer event plans are in motion to schedule the Music by the Lake Concert Series, Newcomb Summer Youth program, August Craft Fair, Farmer’s Market, 90-Miler.

Other Mt. Sabattis Projects that have been suggested are skate board ramps and a dog park.

It is still unknown whether the Department of Health will lift beach regulations for summer 2021. Lillian Dechene has confirmed coming back as head lifeguard and PRT is waiting to hear from others. Lifeguard Re-certification classes’ availability is of concern as is knowing if we’ll need a beach monitor this summer.

PROPOSAL FOR TEMPORARY STORAGE FOR ARCHIVES

The situation regarding the need for additional storage for the archives building was brought up in 2016. At that time, it seemed logical to put an addition on the current building, for which grant monies were, and still are, available. Grant money will cover much of the cost, however to be eligible for the grant, the shell of the addition must be completed.

There are 116 boxes/units of documents in the Town Office Building that should be stored in the Archives Building. The Board suggested temporarily storing the units in the Town Hall. Brian Castler, Records Management Aide (RMA) followed up on the suggestion and prepared a "Proposed temporary Storage for Long Lake Archives @ Upstairs of Town Hall". This proposal was mailed to the Board Members more than a week before this meeting and included a layout of the construction of a room, costs, shelving information, and some items required by NYS Law for storing municipal records. Brian Castler spoke regarding the proposal, explaining the various issues needed to be addressed for this temporary storage area.

Revenue and Expenditure Reports: Supervisor Arsenault reminded the Board members of the reports in their packets.

AGENDA

LONG LAKE ARCHIVES ANNUAL REPORT

Motion by Richard Dechene, seconded by Thomas Donnelly to accept the Annual Archival Report prepared by Brian Castler, records Management Aide.

Adopted	Clay L. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye

LONG LAKE ASSESSOR'S ANNUAL REPORT

Motion by Thomas Donnelly, seconded by Richard Dechene to accept the Assessor's Annual Report by James Bateman, Assessor.

Adopted	Clay L. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye

LONG LAKE CODE ENFORCEMENT OFFICER'S ANNUAL REPORT

Motion by Richard Dechene, seconded by Thomas Donnelly to adopt the Code Enforcement Officer's Report by Harry Buxton, Code Enforcement Officer.

Adopted	Clay L. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye

CONVEYANCE OF 0.16 ACRES OF PROPERTY TO DAVID AND VICTORIA SNIDE

RESOLUTION REAFFIRMATION OF AUTHORIZATION FOR CONVEYANCE OF PROPERTY TO DAVID AND VICTORIA SNIDE SUBJECT TO PERMISSIVE REFERENDUM

Whereas, at the December 30th, 2020 Town Board Meeting, the Board authorised and reaffirmed its prior actions towards conveyance of surplus real property (“Property”) which has been described as a “spur” off South Hill Road, a Town road, to David and Victoria Snide:

Whereas, the December 30th, 2020 Town Board resolution was adopted subject to permissive referendum under Town Law Article 7:

Whereas, the Board’s order to publish the Notice of Adoption of Resolution Subject to Permissive Referendum was not carried out due to clerical error;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Long Lake, in regular session, duly convened, does hereby declare and determine:

1. The Authorizations for conveyance of the Property to David and Victoria Snide as established in the previous resolutions is reaffirmed along with the directives to the Supervisor and Town Attorney to carry out the conveyance, and
2. This resolution is subject to permissive referendum, notice of which the Town Clerk shall provide as required by law, and the closing shall not occur until 30 days after Resolution adoption; or until approved by the affirmative vote of a majority of the qualified electors of the Town of Long Lake if, within thirty days after its adoption there be filed with the Town Clerk a valid petition in accord with Section 91 of the Town Law requiring a referendum.

Motion by Clay Arsenault, seconded by Thomas Donnelly to adopt the “Resolution Reaffirmation of Authorization for Conveyance of Property to David and Victoria Snide Subject to Permissive Referendum”.

Adopted	Clay L. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye

Supervisor Arsenault read the following Legal Notice.

NOTICE IS HEREBY GIVEN that at a regular meeting held on the 30th day of December 2020, the Town Board of the Town of Long Lake duly adopted a resolution entitled “Authorizing Conveyance of Property to David and Victoria Snide Subject to Permissive Referendum”.

TAKE FURTHER NOTICE that because notice directed by the December 30, 2020 Resolution was not published within the statutory time frame, the Board enacted a resolution reaffirming its authorization and directive for publication entitled: “Reaffirmation of Authorization for Conveyance of Property to David and Victoria Snide Subject to Permissive Referendum”, an abstract of which follows and which resolution is subject to a permissive referendum as provided in Article 7 of the New York Town Law and shall become effective in 30 days unless there be filed with the Town Clerk a petition with sufficient signatures in conformance with New York Town Law Article 7.

Pursuant to Section 64.2 of New York Town Law, the resolutions authorized the Town Supervisor to execute a deed and other transfer documents to David and Victoria Snide for real property currently owned by the Town. The conveyance is of the Town's fee interest in approximately 0.16 acres subject to a Town water line easement. The land is a spur off Town road, South Hill Road.

There is no assessed value assigned to the property and it has been deemed surplus and unneeded by the Town for any Town operations and would be better utilized in private ownership. No objection or interest in the property from any other adjoining owner has been received. The agreed upon purchase price is \$1.00 (one dollar).

Documents and tax mapping information are available upon request from the Town Clerk.

By Order of the Town Board
Dixie Lee LeBlanc, Town Clerk

Motion by Richard Dechene, seconded by Thomas Donnelly to approve the text of the above legal notice "Authorizing Conveyance of Property to David and Victoria Snide Subject to Permissive Referendum".

Adopted	Clay L. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye

Motion by Thomas Donnelly, seconded by Richard Dechene to approve publication of the above legal notice "Authorizing Conveyance of Property to David and Victoria Snide Subject to Permissive Referendum" in the Glens Falls Post Star, the Town's designated newspaper.

Adopted	Clay L. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye

MOUNT SABATTIS MOUNTAIN BIKE TRAIL

REQUEST FOR PROPOSAL

The following Request For Proposal was published in the Post Star on January 11,12,13, 2021.

The Town of Long Lake is soliciting Requests for Proposal to build out between 1KM and 2KM of single-track mountain bike trails to the Mount Sabattis Recreation Area. The proposal must include design, layout, construction assistance, labor, materials on-site project direction and equipment to complete the necessary work.

Proposal documents by mail or electronically and/or more information are available from Supervisor Clay J. Arsenault's office: sean.curry@mylonglake.om and 518-624-3001, ext. 119. All proposals must be submitted in a sealed envelope labeled "Mount Sabattis Mountain Bike Trail" and delivered to the Town Clerk at the Town Office Building, 1130 Deerland Road, PO Box 42, Long Lake, NY 12847 by 1:00 PM, February 17, 2021 at which time they will be opened and referred to Committee.

The Committee's recommendation will be presented to the Town Board at the February 24, 2021 Town Board Meeting held at 7:00 PM at the Long Lake Town Hall.

The right is reserved to waive any informalities in the Proposal and to reject any or all Proposals.

There were thirteen requests for information; however only one proposal was submitted. The opening was, as advertised, February 17, 2021, 1:00 PM, in the Supervisor's Office.

Wilderness Property Management, Inc. (WPM)
Steve Ovitt, Chief Operations Officer
Sylvia Ovitt, Chief Executive Officer
3999 State Route 8
Weavertown, NY 12866

WPM Proposal:

Natural surface, single-track mountain bike trail for \$7.50/foot, which equals \$24,600 per kilometer

1km trail = \$24,600

2km trail= \$49,200

WPM will design and construct as described;

will only charge the price for the number of feet of trail constructed with the measurement being done by a roll-a-tape (wheel) measuring device;

will adhere to prevailing wage & benefit requirements and insurances;

will provide insurance documentation as required.

Motion by Clay Arsenault, seconded by Richard Dechene to accept the proposal of Wilderness Property Management, Inc. for a single-track mountain bike trail at Mount Sabattis Recreation Area.

Adopted	Clay L. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye

Wilderness Property Management is a small business, incorporated in New York State since February 2012, focused on creating biking, hiking, skiing trail systems around the Adirondacks. WPM has designed and constructed over 50km of mountain bike trails in the Adirondacks and is also the designer and builder of the trail system ranked #1 in New York State by "Singletracks", a large and respected mountain bike application.

This project will hopefully begin this fall and will run six to eight weeks. WPM will also teach Town employees, who are assisting with the project, matters related to the trails. The plan is to start with family-type trails and later move ahead to more advanced trails.

BUDGET AMENDMENT PARKS-CONTRACTUAL AMENDMENT

Whereas, the Town of Long Lake desires to build 2km of mountain bike trails at the Mount Sabattis Recreation Area, and

Whereas, the Town Board budgeted \$30,000 for this project in the 2021 Budget in line A0006-7110-400; and

Whereas, the Town advertised for bids to build up to 2km of mountain bike trails at the Mount Sabattis Recreation Area, and

Whereas, the Town received one bid for the building of mountain bike trails at the Mount Sabattis Recreation Area totaling \$49,200, and

Whereas, The Town Board budgeted \$15,000 for the building of mountain bike trails at the Mount Sabattis Recreation Area, which was not spent and reverted to Unappropriated, Unassigned Fund Balance, and

Whereas, the Town Board now desires to use these moneys to build mountain bike trails at the Mount Sabattis Recreation Area,

Now, therefore, be it resolved, that the Long Lake Town Board gives approval to appropriate \$15,000 of Unappropriated, Unassigned Fund balance to increase the General Fund appropriation account A00-06-7110-400 by \$15,000.

Motion by Clay Arsenault, seconded by Thomas Donnelly to approve the above budget amendment resolution.

Adopted	Clay L. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye

MUNICIPAL FINANCIAL SOFTWARE PROVIDER

The current financial software provider has not performed as was promised at the time of purchase. There was no improvement as the issues became more frustrating. Therefore, the Town of Long Lake business office has, been searching and interviewing various companies for a software provider that meets our requirements.

A proposal with contract was submitted to the business office by RDA Systems, Inc., 441 East Main Street, Canton, Georgia, 30114.

The Board discussed the Proposal/Contract.

Motion by Clay Arsenault, seconded by Richard Dechene to approve the Proposal/Contract from RDA Systems, Inc. and purchase the new financial software in the amount of \$17,000.

Adopted	Clay L. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye

REQUESTING AND AUTHORIZING THE COUNTY HIGHWAY SUPERINTENDENT TO POST WEIGHT RESTRICTIONS ON TOWN ROADS FOR THE YEAR 2021

Whereas, Vehicle and Traffic Law Article 41, Section 1660 gives authority to the Town Board to post weight limits on Town Roads when the Board deems necessary to protect roads from harm during spring breakup, and

Whereas, Vehicle and Traffic Law Article 4, Section 1650 gives authority to the County Superintendent of Highways to post with limits on County roads when the Superintendent deems it necessary to protect County roads from harm during spring breakup, and

Whereas, the Town would need to place an ad in the local newspaper notifying the public of such postings, and

Whereas, the County Superintendent places a legal ad in the local newspaper notifying the public of such posting on County highways, and

Whereas, the Town roads are typically posted for the same duration as the County roads, and Whereas, the Town Board and Town Highway Superintendent believe that it would be in the interest of the Town if the County Superintendent post weight restrictions on the Town Roads in conjunction with the County Roads during spring breakup, be it

Resolved, the Town Board of the Town of Long Lake hereby requests and authorizes the County Superintendent of Highways post weight restrictions on Town roads within the Town of Long Lake when he deems necessary for the calendar year 2021.

Motion by Thomas Donnelly, seconded by Richard Dechene to approve the Resolution Requesting and Authorizing the County Highway Superintendent to Post Weight Restrictions on Town Roads for the Year 2021.

Adopted	Clay L. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye

INSTALLATION OF PHONE LINE IN RLUFS FOR TOWN HISTORIAN AND PRT EVENTS COORDINATOR

The cost to install the line will be \$55.05 plus tax and fees. Frontier could only estimate the monthly cost to be either \$29.99 or \$39.99 plus a possible additional fee of \$20.00 per month for additional taxes and fees. The annual cost may be \$720.00 per year.

Motion by Thomas Donnelly, seconded by Richard Dechene to install the phone line at the Raquette Lake Union Free School at an annual cost of approximately \$720.00 per year.

Adopted	Clay L. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye

[Clerk's Note: for many years, RLUFS provided the Town with phone access and a room for the Town Historian and lately a room and phone for the Events Coordinator, at no cost.]

JUSTICE COURT AUDIT

Supervisor Arsenault reported that the Board members met with the Town Justices at 6:00 PM, prior to this meeting, for the annual examination of the Justice accounts. Town Law Section 23 and Unified Justice Court Act Section 2019-a require municipalities to complete an annual audit.

The Board Members met with Town Justices, Judge Brian Farr and Judge Mitchell Edelstein on this day, February 24, 2021, in the Town Hall. They examined the Long Lake Justice Court documents and dockets in compliance with Town Law and the Uniform Justice Court Act.

Motion by Clay Arsenault, seconded by Thomas Donnelly to approve the audit of the Justices' books.

Adopted	Clay L. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye

COUNCILMAN COMMENTS

Councilman Dechene said the trails are in great shape.
Councilman Donnelly had nothing to report.

PUBLIC COMMENTS

Elizabeth Forsell mentioned the Town will have to purchase phones for the new lines at the school.

Michael Lamphear reported that Hamilton County Dispatch has dispatched Raquette Lake calls incorrectly several times, the last time being a two-car MVA with 5 patients and was sent to (Long Lake) the wrong address. This will be looked into.

Motion by Clay Arsenault, seconded by Richard Dechene to adjourn at 8:12 PM.

Adopted	Clay L. Arsenault	Aye
	Richard B. Dechene	Aye
	Thomas L. Donnelly	Aye

Attested by _____
Dixie Lee Leblanc, Town Clerk

and _____
Amber L. Wambach, Deputy Town Clerk