

A regularly scheduled meeting of the Town Board of Long Lake, Hamilton County, New York was held August 31, 2022 at the Long Lake Town Hall and called to order with the Pledge of Allegiance to the Flag of the United States of America and a prayer by Clark Seaman. Ten people attended.

Members present:

Clay J. Arsenault	Supervisor
Thomas L. Donnelly	Councilman
Dean H. Pohl	Councilman
Richard B. Dechene	Councilman
Clark J. Seaman	Councilman

**Motion** by Thomas Donnelly, seconded by Clark Seaman to accept July's minutes as submitted.

Adopted:	Clay J. Arsenault	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye
	Richard B. Dechene	Aye
	Clark J. Seaman	Aye

**Motion** by Richard Dechene, seconded by Dean Pohl to accept August 17, 2022 Special Board Meeting minutes as submitted.

Adopted:	Clay J. Arsenault	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye
	Richard B. Dechene	Aye
	Clark J. Seaman	Aye

**Motion** by Clark Seaman, seconded by Richard Dechene to pay encumbrances as listed on Abstract 08 August 2022.

Adopted:	Clay J. Arsenault	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye
	Richard B. Dechene	Aye
	Clark J. Seaman	Aye

Bills as listed on abstract.

### Audit of Claims

General Fund #A536 – A623	in the amount of	\$129,186.82
Highway Fund #D130 - D147	in the amount of	135,323.88
Water District 1 #SW1057 - SW1067	in the amount of	2,950.13
Water District 2 #SW2143 - SW2154	in the amount of	6,337.40

## **SUPERVISOR’S REPORT**

Revenue and Expenditure Report were in the Board’s packets for review.

Alex Roalsvig, Director of Parks, Recreation, and Tourism received a letter from LaBella Associates informing the her that the Town is eligible for the State to cover 75% of the OPRHP Grant proposal that the Town has submitted. This would increase the possible grant funds to \$151,875 out of the \$202,500 total planned proposal.

Included in the Board’s packets is the article Hallie Bond, Long Lake Historian wrote detailing the history of the Helms family in Long Lake.

Supervisor Arsenault reminded the Board and the public that the Raquette Lake Fire Department will be celebrating their 75<sup>th</sup> year of fire protection to the Raquette Lake community on Monday, September 5<sup>th</sup>. The celebration will start at 8 am and go until 9pm, music, games, a parade at 11:30am, food and fun to be had at the Raquette Lake Fire Department’s 75<sup>th</sup> celebration.

On August 8, 2022, the Town of Long Lake and its community lost a valued employee and member, Steven Paige will be sorely missed by all in the community.

Due to the Town’s cooperation with the ongoing investigation, there is no further information at this time. However, the Board will be considering what further action will need to be taken in the response to the accident in executive session.

Amanda Prezbindowski, Raquette Lake resident asked the Board to consider having swimming lessons at NYSDEC Golden Beach Campground, in Raquette

Lake. Supervisor Arsenault spoke with NYSDEC regarding the request and he was informed it was a slight possibility. The Town would need to apply for a TRP, have certified lifeguards, proper insurance, necessary staffing, and lessons could not interfere with the public, so the lessons would have to be before the campground opens or after it closes.

Caleb Thompson informed Supervisor Arsenault that he will not be bidding for the cleaning contract for the medical building this year.

Erik Arsenault has rescinded his letter of resignation.

Supervisor Arsenault want to inform the Board and the public all the various projects his office has been working on:

- Working with Town Accountants to continue organizing our financials, completing accurate and timely AUDs and completely redesigning our day-to-day accounting practices.

- Researching to find an IT company to build a system to make the Town Office more efficient, organized and protect against ransom and cyber-attacks.

- Daily work on the Town 2023 Budget.

- Working to implement a new payroll and time keeping service which is on track to be operational in early October.

- Currently converting over to new municipal software.

- Reviewing all the Water policies, rates, codes in addition to updating, repairing, and maintaining the water infrastructure. Over the next few years, the Town plans on repairing, and adding modern monitoring.

- Organizing Town Law Ordinances, and policies into a comprehensive Town Code that can make them available online to be utilized by everyone.

- Working daily with the Town Attorney regarding the tragedy at the Transfer Station and other Town business.

- Developing a purchase order policy to gain better control of spending.

- Looking to develop a fleet management policy.

- Currently working on a work order pilot program called Maintain X. Matt is building out all Town facility locations, the assets within those facilities and this will allow us to track preventative maintenance along with creating a log of all maintenance performed within the Town.

- The work load for Human Resource duties is growing daily. There are days that this is all we do.

Supervisor Arsenault apologized if his office hasn't responded as quickly as

some might like. He asks that people be patient with us, we do care about your concerns but might need your help in getting the work done.

Supervisor Arsenault thanked all for their patience during this time.

**AGENDA**

**REQUEST FOR WATER DISCONNECT FOR RICHARD STAMMER AT 44 MIX LANE**

**Motion** by Richard Dechene, seconded by Dean Pohl to grant water disconnect for 44 Mix Lane.

Adopted:	Clay J. Arsenault	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye
	Richard B. Dechene	Aye
	Clark J. Seaman	Aye

**REQUEST FOR WATER DISCONNECT FOR CATHY HAAS AT 42 BEECHER PARK WAY**

**Motion** by Richard Dechene, seconded by Clark Seaman to grant water disconnect for 42 Beecher Park Way.

Adopted:	Clay J. Arsenault	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye
	Richard B. Dechene	Aye
	Clark J. Seaman	Aye

**REQUEST FOR VACANT BUILDING WATER STATUS FOR LAURIE SANDIFORD AT 508 DEERLAND ROAD**

**Motion** by Richard Dechene, seconded by Thomas Donnelly to grant vacant building status for 508 Deerland Road.

Adopted:	Clay J. Arsenault	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye
	Richard B. Dechene	Aye
	Clark J. Seaman	Aye

**RESOLUTION FOR INTERM SALARY ADJUSMENT FOR THE FIRST DEPUTY TOWN CLERK**

WHEREAS, since April of 2022 the First Deputy Town Clerk has undertaken extra work service in the conduct of Town Clerk office responsibilities on account of the health-based absence of the Town Clerk;

WHEREAS, the Town Board does not have authority to appoint additional deputy town clerks but is investigating its option about ensuring continuity of Town Clerk Office government services which are manifold and critical to the Town of Long Lake; and,

WHEREAS, the Town Board wishes to recognize the additional workload and responsibilities thrust upon the First Deputy Town Clerk during the unforeseeable period of absence of the Town Clerk.

NOW, THEREFORE, BE IT RESOLVED:

1. That on an interim-temporary basis the hourly gross wage compensation for the First Deputy Town Clerk shall be increased to an amount that would bring the gross compensation of the First Deputy Town Clerk to an amount that would be substantially equivalent to that of the Town Clerk assuming a 35-hour work week.
2. That the pay calculation under this interim-temporary basis shall not exceed that monthly amount paid to the Town Clerk on the account of any overtime by the First Deputy Town Clerk.
3. That overtime by the First Deputy Town Clerk, if occasioned, would be on the basis of her normal hourly rate.
4. That this interim-temporary pay increase shall be retroactive to July 1, 2022, and shall cease upon the sustained and regular re-assumption of duties by the Town Clerk as determined by the Town Supervisor.
5. This resolution shall be effective immediately.

**Motion** by Richard Dechene, seconded by Thomas Donnelly to approve the Interim Salary adjustment for the First Deputy Town Clerk.

Adopted:	Clay J. Arsenault	Aye
	Thomas L. Donnelly	Aye

Dean H. Pohl	Aye
Richard B. Dechene	Aye
Clark J. Seaman	Aye

**RESOLUTION APPOINTING ADDITIONAL MARRIAGE OFFICERS FOR THE TOWN OF LONG LAKE FOR THE YEAR 2022**

WHEREAS, Domestic Relations Law § 11 -c authorizes the Town Board to appoint marriage officers who shall have the authority to solemnize marriages within the Town; and

WHEREAS, this Board wishes to appoint Christopher Pike and Rachel Pohl, both residents of the Town of Long Lake as additional marriage officers.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Christopher Pike and Rachel, being duly qualified, be and hereby are appointed as marriage officers of the Town of Long Lake consistent with this Resolution and Domestic Relations Law Section 11-c of the State of New York.
2. The Term of Office for these Appointments extends for the remainder of the year until January 1, 2023.
3. Said Marriage Officers are to serve without compensation from the Town.
4. The Appointments are effective immediately upon proper filing of the oaths of office with the Town Clerk.

**Motion** by Richard Dechene, seconded by Thomas Donnelly to approve the appointment of Caption Rachel Pohl and Caption Christopher Pike to become marriage officers for the Town of Long Lake for the year 2022.

Adopted:	Clay J. Arsenault	Aye	
	Thomas L. Donnelly	Aye	
	Dean H. Pohl		Abstain
	Richard B. Dechene	Aye	
	Clark J. Seaman	Aye	

*\*Clerk’s Note: Councilman Dean Pohl recused himself from the vote, due to family and business relations.*

**PRESENTATION BY GAIL MOREHOUSE, RAQUETTE LAKE PRESERRVATION FOUNDATION AND BLAKE NEWMAN FROM THE**

## **ADIRONDACK COUNCIL**

Supervisor Arsenault invited Gail Morehouse and Blake Newman to present their presentation to the Long Lake Town Board.

Gail Morehouse, President of The Raquette Lake Preservation Foundation thanked the Town Board for the continued financial support to the RLPF, Mrs. Morehouse listed just a few things that the RLPF has been working on this summer;

- Water Quality Testing
- Under Ice Testing in January and February
- Working with the Adirondack Watershed Institute with a Lake Monitoring System
- Helping prevent aquatic invasive species entering Raquette Lake, with boat stewards at the Raquette Lake Supply Boat Launch.
- Educating the public about aquatic invasive species.
- harvesting milfoil from Raquette Lake
- Loon census

And much more.

Mrs. Morehouse informed the Board that Eurasian Watermilfoil was found to be growing in Forked Lake in July and was reported to the New York State Department of Environmental Conservation (DEC) and still no word or action from the DEC. Mrs. Morehouse emphasized that this is a big problem for Long Lake since Forked Lake flows into Long Lake.

## **COUNCILMAN COMMENTS**

Councilman Pohl gave a short description of the how the Raquette Lake Fire Department building was built.

Councilman Seaman thanked Clay for all the hard work that his office and he have been doing.

Councilman Donnelly asked if the Beach will be open for Labor Day. Supervisor Arsenault said the beach is closed now due to no lifeguards.

## **PUBLIC COMMENT**

No one from the public had any comment.

Carl Ferrentino, Long Lake Town Attorney requested that the Supervisor make a two-part motion to enter into executive session.

The first basis to enter into executive session is to consider a personnel matter, Highway Superintendent Farr was invited to the session.

The second executive session is based upon discussion concerning the investigation and personnel matters and legal counsel requested connected to the tragic death of Steven Paige on August 8, 2022. The Board requests Barbra Taylor, Town of Long Lake Safety Officer attend the second executive session.

**Motion** by Clay Arsenault, seconded by Clark Seaman to move to executive session at 7:42pm.

Adopted:	Clay J. Arsenault	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye
	Richard B. Dechene	Aye
	Clark J. Seaman	Aye

**Motion** by Clay Arsenault, seconded by Richard Dechene to return to regular session at 9:19pm with no action having been taken.

Adopted:	Clay J. Arsenault	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye
	Richard B. Dechene	Aye
	Clark J. Seaman	Aye

**Motion** by Clay Arsenault, seconded by Thomas Donnelly to adjourn at 9:20pm.

Adopted:	Clay J. Arsenault	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye
	Richard B. Dechene	Aye
	Clark J. Seaman	Aye

Attested by: \_\_\_\_\_  
Amber L. Wamback, Deputy Town Clerk



