

A regularly scheduled meeting of the Town Board of Long Lake, Hamilton County, New York was held September 28, 2022 at the Long Lake Town Hall and called to order with the Pledge of Allegiance to the Flag of the United States of America and a prayer by Clark Seaman. Six people attended.

Members present:

Clay J. Arsenault	Supervisor
Thomas L. Donnelly	Councilman
Dean H. Pohl	Councilman
Richard B. Dechene	Councilman
Clark J. Seaman	Councilman

**Motion** by Thomas Donnelly, seconded by Richard Dechene to accept August’s minutes as submitted.

Adopted:	Clay J. Arsenault	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye
	Richard B. Dechene	Aye
	Clark J. Seaman	Aye

**Motion** by Clark Seaman, seconded by Dean Pohl to pay encumbrances as listed on Abstract 09, September 2022.

Adopted:	Clay J. Arsenault	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye
	Richard B. Dechene	Aye
	Clark J. Seaman	Aye

Bills as listed on abstract.

#### Audit of Claims

General Fund #A624 – A700	in the amount of	\$109,432.88
Highway Fund #D148 - D170	in the amount of	23,223.50
Water District 1 #SW1075- SW1087	in the amount of	1,814.11
Water District 2 #SW2161 - SW2180	in the amount of	15,130.53

## **SUPERVISOR'S REPORT**

Revenue and Expenditure Reports were in the Board's packets for review.

Water District # 2 (Long Lake)- Keith Austin reported to Supervisor Arsenault that August 2021 water usage was at 6,900,000 Gallons, and August 2022 water usage was 2,250,000 gallons. The daily use was averaging around 250,000 gallons and with the use of the correlator leaks have been easier to find and fix, and now the daily average use is around 80,000 gallons.

Water District #1 (Raquette Lake)- The equipment necessary for the emergency well restoration has been organized, prepped and moved onsite. JD Well Drilling, Jamie Girodina for Hansen Van Vleet were on site 9/27/22 and started the process of redeveloping Well #3. The pump was pulled, the wire that provides power to the pump was bad and needs to be replaced, the well was flushed out removing all debris, a surge block was installed and chemistry was injected and sat overnight to breakdown the bio film. 9/28/22 the chemistry was pulled to a holding tank to neutralize and then a new acid chemistry was pumped into the well formation. The acid chemistry sat for 4 hours, was removed and neutralized. The well will be flushed and another step test will be preformed to see the gain. The same process will be used for the reaming two wells.

The Raquette Lake Water District will be placed on a Boil Water Order starting Friday, September 30, 2022. The Supervisor's Office will be contacting Raquette Lake Water District home owners by phone, or email to inform them of the boil water order, signs will be hung up around Raquette Lake as well.

Buck Mountain Update- On Friday, September 23, 2022 five volunteer painters from the New York State Chapter of the Forest Fire Lookout Association arrived on-site in the snow and rain, the weather cleared mid-day and the volunteers were able to paint the exterior cab and struts leading to the top. Additional time is needed to complete the project, the "weather window" is closing rapidly and the volunteers are estimating 3-4 more days of painting is needed.

The materials for the roof of the cab have been hauled to the top of the mountain and are in the cab waiting to be installed.

The opening of Buck Mountain is getting pushed back by week by week due to weather, material fabrication, and other factors that are out of the Town's hands, the opening may have to be pushed until Spring 2023.

The Adirondack Park Agency is asking for more information for the permit

process.

Town Safety Committee Meeting- The Town Safety Committee met on Friday, September 16, 2022, the discussion focused on the August 8, 2022 accident at the Transfer Station and immediate action items to consider to ensure the health and safety of Long Lake Town Employees and patrons at the Transfer Station. A high-level root cause analysis was conducted, corrective actions agreed upon and assignments made for follow-up. The committee agreed to meet in two weeks, on October 3<sup>rd</sup> to continue the discussion, develop a formal implementation plan, and other items on the agenda that were not addressed due to time constraints. Additional safety precautions and interim safety measures have been put in place at the Transfer Station pending the completion of the review by the Safety Committee.

## **AGENDA**

### **RESOLUTION HONORING COUNCILMAN CRAIG J. SEAMAN FOR HIS SERVICE TO THE TOWN OF LONG LAKE**

#### **A Resolution of the town Board of the Town of Long Lake Honoring Craig J. Seaman for His Service to the Town of Long Lake**

**Whereas**, the Town of Long Lake and the broader Adirondack Community lost a knowledgeable, kind, and strong member of the community, and a dedicated civil servant on July 27, 2022 with the passing of Craig J. Seaman; and

**Whereas**, Craig J. Seaman was a tireless advocate for the citizens of Long Lake, the Adirondack Park, his faith, his State, and his Country; and

**Whereas**, Councilman Seaman served his community honorably as a member of the Town Board for almost 20 years; and

**Whereas**, Craig J. Seaman was a devoted father, husband, sportsman, business owner, and a member of the Wesleyan Church whose reach went far beyond his service on the Town Board; and

**Whereas**, Craig's sense of humor, friendly smile, deep love and knowledge of Long Lake and the people who call it home enriched all who came in contact with him;

**Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,**

1. On behalf of the residents and visitors of the Town of Long Lake, hereby recognizes the life and contributions of Craig J. Seaman, including his service to the Town Board, his family, and his church; and
2. Extends our deepest condolences to the family and loved ones of Craig J. Seaman, and express our enduring gratitude for sharing his time with us.
3. This Resolution dated this day of September 28<sup>th</sup>, 2022, be placed upon the minutes of the proceedings of the Long Lake Town Board as a permanent record, and certified copy thereof be forwarded to his family.

**Motion** by Clark Seaman, seconded by Richard Dechene, Thomas Donnelly, Dean Pohl and Supervisor Clay Arsenault, to accept this resolution honoring Councilman Craig J. Seaman.

Adopted:	Clay J. Arsenault	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye
	Richard B. Dechene	Aye
	Clark J. Seaman	Aye

**RESOLUTION RECOGNIZING STEVEN PAIGE AND ACTIONS TO BE TAKEN IN HIS HONOR**

**LONG LAKE TOWN BOARD - TOWN OF LONG LAKE, HAMILTON COUNTY, NEW YORK**

**Resolution of September 28, 2022, at a Duly Noticed Regular Meeting**

**Recognition of the Death of Steven Paige and Actions Taken in His Honor**

**WHEREAS**, the Town experienced the tragic loss of a beloved and valued Town employee, Steven Paige, at the Long Lake Transfer station in a work-related incident on August 8, 2022;

**WHEREAS**, the tragic loss of that day has posed severe consequences and anguish for his family, friends, co-workers, and others;

**WHEREAS**, there are ongoing investigations by the New York State Police and NYS Department of Labor Public Employee Safety and Health Bureau (PESH)

into the matter which requires continued discretion about investigatory matters connected to the loss;

**WHEREAS**, the health and safety of Town employees has long been a concern of Town Board and includes the most recent formal enactment of a Health and Safety program in March of 2020 and the creation of a **Town Safety Manual (TSM)** and establishment of a Safety Committee;

**WHEREAS**, the TSM includes a chapter issued with authorization of the Town Board on March 25<sup>th</sup>, 2020, describing the “Safety Policy and Responsibilities;”

**WHEREAS**, the Town Board wishes to take immediate and long-term proactive actions to address and improve health and safety for the myriad of Town functions; and,

**WHEREAS**, the Town Board is committed to take due recognition of the service of Steven Paige and the tragedy of August 8, 2022, by focusing efforts to ensure that such loss does not happen again.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

- 1 The Town Board expresses its profound condolences and sympathies to the family and friends of Steven Paige.
- 2 The Town Board expresses its wish to receive constructive input on an ongoing basis from employees, experts, and residents for improved safety and herewith directs the Town Supervisor to establish channels to receive such input, including a Town Supervisor appointed subcommittee of the current Safety Committee to review such suggestions and see to implementation of workable improvements if the Town Supervisor so approves.
- 3 The Town’s Safety Coordinator shall continue to convene as necessary, but at least quarterly, the Town Safety Committee consisting of department supervisors or designees to review Town safety matters and recommend to the Town Supervisor’s appointed subcommittee of the Safety Committee any Town Supervisor actions to be taken as well as any action it would like to bring to the Town Board’s attention.

- 4 The Town Board expresses its support and encouragement to Town employees affected by the tragedy of August 8, 2022, to utilize support counseling services as appropriate.
- 5 The Town Board expresses appreciation for, and requests continued mental health counseling support supplied to Town employees via Hamilton County and the Public Employees Risk Management Association (PERMA).
- 6 All employees shall steer inquiries related to the August 8<sup>th</sup> Transfer Station matter to the Town Supervisor pending conclusion of the investigation.
- 7 The Town Board recommits to undertake constructive and proactive steps to better ensure the health and safety of all employees, elected officials, and members of the public visiting or using Town facilities by revising, reviewing, and establishing ongoing review of policies, utilizing available PESH and PERMA training resources and acquiring any necessary personal protective equipment and safety equipment, and the like.
- 8 The Town Board directs the Town Supervisor to revise the TSM chapter entitled: “*Safety Policy and Responsibilities*” to incorporate language consistent with this Resolution and to articulate in substance that:
  - a. *The Town Board is responsible for fostering a safe work environment and supporting the implementation of a proactive Safety Program.*
  - b. *The Town Board delegates the oversight for Townwide Safety for employees and Elected Officials to the Town Supervisor who in turn delegates the responsibilities for day-to-day implementation of the Safety Program elements to Department Heads, Supervisors, or equivalent.*
  - c. *The Town Board shall designate a Town Board member to attend Safety Committee meetings.*
  - d. *The Town Board shall be provided timely information to budget and authorize spending of funds and take necessary actions to ensure the safety and well-being of Town employees and Elected Officials. Each Department head and the Safety Committee shall provide this information to the Board through the Town Supervisor.*

- e. *The Town Board authorizes the Town Safety Committee with approval of the Town Supervisor, to issue Standard Operating Procedures (SOPs), as necessary, to address specific job tasks identified as high risk through the risk assessment process.*
  - f. *The Town Supervisor shall provide a Safety Program update to the Town Board in the monthly Supervisor's Report.*
- 9 The Town Supervisor shall present to the Town Board a proposal for the systematic incorporation into all employee job descriptions, the *Employee Handbook* and such other durable policy statements as the Town may properly use as an employer to emphasize each employee's responsibility to adhere to all Health and Safety requirements of their job and that failure to do so shall, as appropriate result in counseling and discipline for repeated or serious violation of Health and Safety requirements.
- 10 The Town Supervisor, Town Attorney, and Health and Safety Coordinator shall jointly report to the Town Board periodically as necessary to advise the board with respect to advancement of Town Health and Safety practices and further specific Town Board actions they would recommend for consideration.
- 11 That the Town Supervisor is directed to cause widespread dissemination of a certified copy of this Resolution via the Town web site, postings and at all Town job site bulletin boards within the Town and that the fire departments of both hamlets be similarly advised of the Resolution.
- 12 This Resolution shall take effect immediately.

**MOTION** by Thomas Donnelly, seconded by Dean Pohl to adopt this resolution recognizing the death of Steven Paige and actions taken in his honor.

Adopted:	Clay J. Arsenault	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye
	Richard B. Dechene	Aye
	Clark J. Seaman	Aye

**PRESENTATION BY SOLE ASSESSOR JAMES BATEMAN**

James Bateman, Town of Long Lake Sole Assessor presented the Board with a print out of the current exemption summary. He explained what the Senior Citizen exemption criteria is to the Board and asked them to approve the resolution ordering a public hearing notice to consider an amendment to the January 26, 2021 Resolution to Change Annual Income Levels for the Senior Citizens Exemptions Granting Those Persons(s) Sixty-five years of Age or Older a Real Property Tax.

The Board thanked Mr. Bateman for the information he provided.

**RESOLUTION AUTHORIZING PUBLIC HEARING FOR PROPSAL FOR SENIOR CITIZEN SLIDING SCALE EXEMPTION**

LONG LAKE TOWN BOARD - TOWN OF LONG LAKE, HAMILTON COUNTY, NEW YORK

Resolution of September 28, 2022, at a Duly Noticed Regular Meeting Ordering Public Notice and Hearing to Consider Amendment to the January 27, 2021, Resolution to Change Annual Income Levels for the Senior Citizens Exemptions Granting Those Persons(s) Sixty-five years of Age or Older a Real Property Tax

WHEREAS, the Town Sole Assessor recommended modification of the 2021 Town action to substitute four newly increased income levels, with sliding scale exemptions as authorized under RPTL 467, and

WHEREAS, the Town Board received a proposed Resolution and Public Notice concerning the modification.

NOW THEREFORE BE IT ORDERED THAT:

1. A public hearing is be held on Wednesday, October 26th, 2022, at 7:00 pm, at the Long Lake Town Hall, Long Lake, New York to hear all interested parties on the proposed modification.
2. Notice of said public hearing be duly advertised in the Glens Falls Post Star, the Town's official newspaper by the Town Clerk's Office.
3. Notice of said public hearing be posted at various locations within the Town and text of the proposed local law was made available at the Town Office and on the Town's public web site.

**MOTION** by Clark Seaman, seconded by Richard Dechene to adopt this Resolution.

Adopted:	Clay J. Arsenault	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye
	Richard B. Dechene	Aye
	Clark J. Seaman	Aye

**TENTATIVE BUDGET FOR 2023 FISCAL YEAR**

Amber Wamback, Deputy Town Clerk presented the Board members with the tentative budget for Fiscal year 2023 for the Town of Long Lake.

Budget meetings will be held every Wednesday at 7pm in the Town hall in the month of October, starting October 5<sup>th</sup>, 2022.

**INTRODUCTION OF PROPOSED LOCAL LAW #1 OF 2022**

**PROPOSED LOCAL LAW #1 OF 2022**

**PROPOSED LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL LAW 3-C FOR THE TOWN OF LONG LAKE, NEW YORK, HAMILTON COUNTY FOR THE FISCAL YEAR 2023**

**Town of Long Lake Proposed Local Law-Introductory Number 1- of 2022**

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**Proposed by Supervisor Clay Arsenault  
Wednesday, September 28<sup>th</sup>, 2022**

**Hearing Requested for Wednesday, October 26, 2022**

Proposed Local Law - *Introductory Number 1-* of the year 2022

**Override of the Tax Levy Limit Established in General Municipal Law 3-c for the Town of Long Lake, Hamilton County for Fiscal Year 2023.**

**Be it enacted by the Town Board of the Town of Long Lake as follows:**

**Section 1. Title**

The title of this Law shall be "Override of the Tax Levy Limit Established in General Municipal Law 3-c for the Town of Long Lake, Hamilton County for Fiscal Year 2023."

**Section 2. Legislative Intent**

It is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the Town of Long Lake, County of Hamilton pursuant to General Municipal Law § 3-c, and to allow the Town of Long Lake, County of Hamilton to adopt a town budget for (a) town purposes and (b) any other special or improvement district governed by the Town Board for the fiscal year 2023 that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law § 3-c.

**Section 3. Authority**

This local law is adopted pursuant to Municipal Home Rule Law of the State of New York and subdivision 5 of General Municipal Law § 3-c, which expressly authorizes the town board to override the tax levy limit by the adoption of a local law approved by vote of sixty percent (60%) of the town board.

**Section 4. Tax Levy Limit Override**

The Town Board of the Town of Long Lake, County of Hamilton is hereby authorized to adopt a budget for the fiscal year 2023 that requires a real property tax levy in excess of the limit specified in General Municipal Law, §3-c.

**Section 5. Severability**

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

**Section 6. Effective date**

This local law shall take effect immediately upon filing with the Secretary of State.

**RESOLUTION AUTHORIZING A PUBLIC NOTICE AND HEARING ON LOCAL LAW #1 OF 2022 TO OVERRIDE OF THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW 3-C FOR THE TOWN OF LONG LAKE, NEW YORK, HAMILTON COUNTY FISCAL YEAR 2023**

**LONG LAKE TOWN BOARD - TOWN OF LONG LAKE, HAMILTON COUNTY, NEW YORK**

**Resolution of September 28, 2022, at a Duly Noticed Regular Meeting**

**Authorizing Consideration, Public Notice, and Hearing by the Long Lake Town Board for Proposed**

**Local Law-Introductory No. #1-of 2022**

WHEREAS, in reviewing the status of the tentative fiscal year 2023 budget, the Town Board of the Town of Long Lake has considered options and alternatives with respect to total proposed budget amounts with due consideration and under the public budgetary workshops to be held; and

WHEREAS, in the interests of affording flexibility to the Town to address necessary expenditures for Town purposes in fiscal year 2023 it may be warranted to enact a local law to **Override of the Tax Levy Limit Established in General Municipal Law 3-c for the Town of Long Lake, Hamilton County for Fiscal Year 2023;**

WHEREAS, Town Supervisor, Clay Arsenault has duly introduced a proposed Local Law to **Override of the Tax Levy Limit Established in General Municipal Law 3-c for the Town of Long Lake, Hamilton County for Fiscal Year 2023;**

WHEREAS, prior to enacting any local law, a public hearing shall be held to allow any person wishing to speak in favor or against the proposed Local Law.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1- The Town Board of the Town of Long Lake hereby orders the Town Clerk to provide the necessary publication in the official newspaper of the Town and posting of public notice for a Hearing.

2- All parties in attendance to such hearing be permitted an opportunity to speak on behalf of, or in opposition to, said Proposed Local Law, or any part thereof on

Wednesday, October 26<sup>th</sup>, 7:00 pm, at the scheduled place, the Long Lake Town Hall, preceding the Town Board's scheduled Town Board Meeting on that date.

3- Members of the public may submit written comments until that time of the hearing.

4-The full text of the proposed local law shall be made available for review on the Town's website and at the Town Clerk's office during regular business hours.

**MOTION** by Clay Arsenault seconded by Richard Dechene to adopt this Resolution.

Adopted:	Clay J. Arsenault	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye
	Richard B. Dechene	Aye
	Clark J. Seaman	Aye

**APPROVE FUEL BID DOCUMENTS AND CONTRACT AND TO BE ADVERTISED FOR 2023**

Fuel bid documents are available from the Town Supervisor's Office and will be published in the Town's designated paper, The Post Star.

**Motion** by Thomas Donnelly, seconded by Clark Seaman to approve fuel bid documents and to advertise for bids.

Adopted:	Clay J. Arsenault	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye
	Richard B. Dechene	Aye
	Clark J. Seaman	Aye

**APPROVE FURNACE SERVICE BID DOCUMENTS AND CONTRACT AND TO BE ADVERTISED FOR 2023**

Furnace service bid documents are available from the Town Supervisor's Office

and will be published in the Town’s designated paper, The Post Star.

**Motion** by Clay Arsenault, seconded by Richard Dechene to approve furnace service bid documents and to advertise for bids.

Adopted:	Clay J. Arsenault	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye
	Richard B. Dechene	Aye
	Clark J. Seaman	Aye

**APPROVE PROPANE BID DOCUMENTS AND CONTRACT AND TO BE ADVERTISED FOR 2023**

Propane bid documents are available from the Town Supervisor’s Office and will be published in the Town’s designated paper, The Post Star.

**Motion** by Richard Dechene, seconded by Dean Pohl to approve propane bid documents and to advertise for bids.

Adopted:	Clay J. Arsenault	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye
	Richard B. Dechene	Aye
	Clark J. Seaman	Aye

**2023 CLEANING CONTRACT FOR THE DOC AND JANET HOSLEY MEDICAL BUILDING AND TO ADVERTISE**

The Cleaning Contract for the Medical Building is on file in the Supervisor’s office.

**Motion** by Richard Dechene, seconded by Thomas Donnelly to approve the 2023 Cleaning Contract for the Doc and Janet Hosley Medical Building and to advertise.

Adopted:	Clay J. Arsenault	Aye
	Thomas L. Donnelly	Aye

Dean H. Pohl	Aye
Richard B. Dechene	Aye
Clark J. Seaman	Aye

**2023 CLEANING CONTRACT FOR BEACH, PAVILION, AND BALL FIELD BATHROOMS AND TO SUBSTITUTE FOR THE TOWN CLEANER AND TO ADVERTISE**

The Cleaning Contract for the Beach, Pavilion, and Ball Field Bathrooms AND substitute for the Town cleaner is on file in the Supervisor’s office.

**Motion** by Richard Dechene, seconded by Thomas Donnelly to approve the 2023 Cleaning Contract for the Beach, Pavilion, and Ball Field Bathrooms AND substitute for the Town cleaner and to advertise.

Adopted:	Clay J. Arsenault	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye
	Richard B. Dechene	Aye
	Clark J. Seaman	Aye

**COUNCIL COMMENTS**

Councilman Donnelly asked if the new snowmobile trail from Steinfeldt Lane is complete?

Supervisor Arsenault informed him it is.

Councilman Dechene asked that the owners of the box truck and the pontoon boat that has been parked at the old highway garage parking lot be contacted and asked to move them off of Town property.

Supervisor Arsenault said he will figure out who the owners are and contact them.

**PUBLIC COMMENT**

Elizabeth Forsell asked if there will be a “Robo” call to inform Raquette Lake residence of the boil water order?

Paul Wilson informed her that calls will be made by the Supervisor’s Office on Thursday 9/29/22.

**Motion** by Clay Arsenault, seconded by Clark Seaman to adjourn at 7:40 PM.

Adopted:	Clay J. Arsenault	Aye
	Thomas L. Donnelly	Aye
	Dean H. Pohl	Aye
	Richard B. Dechene	Aye
	Clark J. Seaman	Aye

Attested by \_\_\_\_\_  
Amber L. Wamback, Deputy Town Clerk