

A Regular Meeting of the Town Board of Long Lake, Hamilton County, New York was held August 28, 2024, at the Long Lake Town Hall at 07:00 PM and called to order with the Pledge of Allegiance to the Flag of the United States of America and prayer by Supervisor Arsenault. Nine people attended.

Roll Call: Members present: Clay J. Arsenault Supervisor
Mark A. Bird Councilman
Thomas L. Donnelly Councilman
Richard Dechene Councilman
Nathan S. Hosley Councilman

Also in attendance: Confidential Secretary to the Supervisor, Matthew Newby, Town Attorney, Carl Ferrentino and First Deputy Town Clerk, Amber Wamback.

There was a quorum to conduct the business of the Long Lake Town Board.

BOARD APPROVALS

Motion by Councilman Hosley, seconded by Councilman Donnelly to accept the Regular Meeting minutes for July 31, 2024.

Adopted: Clay J. Arsenault Aye
Mark A. Bird Aye
Thomas L. Donnelly Aye
Richard B. Dechene Aye
Nathan S. Hosley Aye

Motion by Councilman Dechene, seconded by Councilman Bird to pay encumbrances as listed on Abstract # 8 of 2024.

Adopted: Clay J. Arsenault Aye
Mark A. Bird Aye
Thomas L. Donnelly Aye
Richard B. Dechene Aye
Nathan S. Hosley Aye

Bills as listed on abstract 8

General Fund #A 0670 – A 0751	in the amount of	\$151,701.50
Highway Fund #D 136 – D 154	in the amount of	34,682.52
Water District 1 #SW1 105- SW1 116	in the amount of	3,684.95
Water District 2 #SW2 169 - SW2 187	in the amount of	14,830.69

SUPERVISOR’S REPORT

Expenditure and Revenue Reports were in the Board’s packets for review.

Highway monthly report was in the Board’s packet for review.

Budget season is officially open, department heads, elected and appointed officials have received their packets that need to be filled out with their budget requests and returned to the Supervisor no later than September 20th. The tentative budget will be given to the Town Clerk to present to the Town Board at September’s regular board meeting.

NEW BUSINESS

Resolution 52 of 2024

Resolution to Approve an Updated Job Description for the Appointed Position of Town Historian

Be it resolved that the Town Board of the Town of Long Lake:

1. Approves the updated job description presented to the Board by the Town Supervisor at this meeting.
2. That a certified copy of this resolution together with the updated job description for the Appointed Position of Town Historian for the Town of Long Lake be forever held in the records of the Town Clerk’s Office.

Motion by Councilman Donnelly, seconded by Councilman Hosley to approve Resolution #52 of 2024.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Resolution Number 53 of 2024

Resolution to Approve Appointment of Hallie Bond as Town Historian for Raquette Lake

WHEREAS, three letters of interest and/or resumes were submitted for the position of Town Historian for the Hamlet of Raquette Lake; and,

WHEREAS, Hallie Bond submitted a lengthy resume detailing a long career of historical and museum experience and has served faithfully as the Town Historian for the Hamlet of Long Lake;

Now, therefore, be it resolved that the Town Board of the Town of Long Lake:

1. Approves the appointment of Hallie Bond to the position of Town Historian for Raquette Lake by the Town Supervisor.

2. The \$2500 salary for the position of Town Historian for Raquette Lake will be prorated for the remainder of 2024 and paid evenly across the remaining pay periods.
3. Directs the newly appointed Town Historian to provide set office hours one day per month at each of two locations, as per the updated job description for Town Historian adopted at this meeting; one day in the Historian's Office located in the Raquette Lake Union Free School, and one day per month in the Archives Building located behind the Town Offices in the Hamlet of Long Lake.

Motion by Councilman Dechene, seconded by Councilman Bird to accept Resolution #53 of 2024.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Resolution Number 54 of 2024

Resolution to Approve the New York State Local Retirement System Record of Activity for Town Supervisor Clay J. Arsenault, Town Justice Farr, Councilman Richard Dechene, Councilman Mark Bird, Town Physician Russell Rider, and Confidential Secretary Matt Newby

WHEREAS Town Officials and Employees not using the Town's payroll time tracking system must keep a Record of Activity (heretofore "ROA") for three months to be approved by the Town Board and submitted to the New York State Local Retirement System (heretofore "NYSLRS"), and

WHEREAS The Town Board previously approved these Records of Activity at its May Regular Board Meeting, but NYSLRS rejected the submission due to using the wrong date format on the submission form and NYSLRS informed the Town that the posting and approval resolution must be repeated;

NOW THEREFORE BE IT RESOLVED THAT THE TOWN BOARD

1. Approves the Record of Activity for Town Supervisor Clay J. Arsenault, Town Justice Farr, Councilman Richard Dechene, Councilman Mark Bird, Town Physician Russell Rider, and Confidential Secretary Matt Newby, or their letters stating that there are no significant changes to their previous ROA as submitted no more than eight years ago.
2. Orders the Town Clerk to post these ROA's in the Office of the Town Clerk for a period of 30 days, after which the Business Office is to submit the ROA's to NYSLRS.

Motion by Councilman Bird, seconded by Councilman Dechene to accept Resolution #54 of 2024.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Resolution Number 55 of 2024

Resolution to Approve CHA as the Engineer for the Jennings Park Pond Causeway and Spillway Project

WHEREAS the Development Authority of the North Country, acting on behalf of the Town of Long Lake, published a Request for Qualifications for a person or company to provide engineering services for the rebuilding of the Jennings Park Pond causeway and spillway; and

WHEREAS this was done to ensure compliance with the Town of Long Lake procurement policy; and

WHEREAS CHA was the lone respondent; and

WHEREAS the Town of Long Lake has every faith that CHA will provide satisfactory services in this matter;

Now, Therefore, be it resolved that the Town Board of the Town of Long Lake,

1. Hereby selects CHA to provide engineering services for the rebuilding of the Jennings Park Pond causeway and spillway.

Motion by Councilman Dechene, seconded by Councilman Donnelly to accept Resolution #55 of 2024.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

COUNCILMAN COMMENTS

Councilman Hosley and Donnelly thanked the Water Department for their quick response and hard work on fixing the water main break on Main Street.

Councilman Dechene thanked the Parks and Recreation Department for all their hard work this summer, and the music by the lake is big hit and would like to see it continued in the future. Councilman Dechene commented that the Town dock needs to be straightened out.

Councilman Bird thanked the Water Department for hooking the water up for the new Raquette Lake Fire Department building. Councilman Bird welcomed Hallie Bond as the new Historian for the Hamlet of Raquette Lake.

PUBLIC COMMENT

Mike Lamphear asked when the rehabilitation for Shaw Brook will start.

Matt Newby replied that they are waiting on approval to use the property along Shaw Brook from the landowners.

Keith Austin, Water Supervisor thanked the Long Lake Highway Department and the NYS DOT for all their help on the Main Street water main break, Mr. Austin commented that it is great working with other departments that are willing to help when needed.

ADJOURN

Motion by Supervisor Arsenault, seconded by Councilman Bird to adjourn at 7:15PM.

Adopted:	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye



Attested by:

A handwritten signature in cursive script, reading "Amber L. Wamback", is written over a horizontal line.

Amber L. Wamback, 1st Deputy Town Clerk