

**A Regular Meeting of the Town Board of Long Lake, Hamilton County, New York was held November 20, 2024, at the Long Lake Town Hall at 07:04 PM and called to order with the Pledge of Allegiance to the Flag of the United States of America and prayer by Supervisor Arsenault. Six people attended.**

**Roll Call: Members present:**

Clay J. Arsenault	Supervisor
Mark A. Bird	Councilman
Thomas L. Donnelly	Councilman
Richard Dechene	Councilman
Nathan S. Hosley	Councilman

Also in attendance: Confidential Secretary to the Supervisor, Matthew Newby, and First Deputy Town Clerk, Amber Wamback.

There was a quorum to conduct the business of the Long Lake Town Board.

### **BOARD APPROVALS**

**Motion** by Councilman Dechene, seconded by Councilman Hosley to accept the Public Hearing minutes for October 30, 2024.

**Adopted:**

Clay J. Arsenault	Aye
Mark A. Bird	Aye
Thomas L. Donnelly	Aye
Richard B. Dechene	Aye
Nathan S. Hosley	Aye

**Motion** by Councilman Bird, seconded by Councilman Dechene to accept the Regular Meeting minutes for October 30, 2024.

**Adopted:**

Clay J. Arsenault	Aye
Mark A. Bird	Aye
Thomas L. Donnelly	Aye
Richard B. Dechene	Aye
Nathan S. Hosley	Aye

**Motion** by Councilman Bird, seconded by Councilman Hosley to pay encumbrances as listed on Abstract # 11 of 2024.

**Adopted:**

Clay J. Arsenault	Aye
Mark A. Bird	Aye
Thomas L. Donnelly	Aye
Richard B. Dechene	Aye
Nathan S. Hosley	Aye

**Bills as listed on abstract 11**

General Fund #A 0926 – A 0989	in the amount of	\$91,155.70
Highway Fund #D 155 – D 173	in the amount of	84,319.89
Water District 1 #SW1 117- SW1 129	in the amount of	1,463.91
Water District 2 #SW2 188 - SW2 211	in the amount of	17,864.45

**SUPERVISOR’S REPORT**

Expenditure and Revenue Reports were in the Board’s packets for review.

Highway’s November report was in the Board’s packets for review.

Highway Equipment Reserve Fund was going to be used to purchase a pickup truck for highway as discussed during the budget workshops. The Reserve Fund was highlighted in the 2012 audit, and after spending some time on it and consulting with Town Attorney Ferrentino more research needs to be done before those funds are used. The Town wants to make sure everything is done to correct the problems with that fund.

Town surplus equipment will be going on the Auctions International site soon, Craig Wamback was able to get a collection of surplus equipment together to be auctioned off.

Jennings Park Pond Spillway temporary stabilization plans has been drawn up by CHA, Town Engineers and they have drawn up a joint application for the necessary permits. Trevor Fravor from the APA has responded and said that the APA is not requiring any permits or variances for the temporary stabilization of the spillway. DEC is still reviewing the permit.

Dixie LeBlanc has given her letter of retirement, effective November 30, 2024. Supervisor Arsenault thanked Dixie for all her years of service and wished her the best.

**NEW BUSINESS**

**Resolution Number 68 of 2024**

**Resolution to Adopt the 2025 Preliminary Budget as the 2025 Adopted Budget**

**WHEREAS** the Town Board was presented with the Tentative Budget by the Town Clerk at the September 25<sup>th</sup>, 2024, regular Town Board Meeting and met for Budget Workshops on October 2<sup>nd</sup>, 2024, and October 9<sup>th</sup>, 2024; and

**WHEREAS** at the October 30<sup>th</sup>, 2024, regular Town Board Meeting, the Town Board accepted the 2024 Tentative Budget as the 2024 Preliminary Budget and approved the publishing of public notice for a hearing for the 2024 Preliminary Budget on this day of November 20<sup>th</sup>, 2024; and

**WHEREAS** as of the conclusion of the Public Hearing preceding the opening of this regular Town Board meeting, the Town Board has heard all public comments on the 2024 Preliminary Budget; and

**WHEREAS** the Town Board has commented and made any changes to the 2024 Preliminary budget that they deem necessary;

**BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF LONG LAKE,**

Hereby adopts the 2025 Preliminary Budget as the 2025 Adopted Budget for the Town of Long Lake

**Motion** by Councilman Donnelly, seconded by Councilman Hosley to accept Resolution #68 of 2024.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**Resolution Number 69 of 2024**

**Resolution to Appoint Michael Lamphear Superintendent of Highways**

**WHEREAS** the Town Board, by a resolution at its December 20<sup>th</sup>, 2023, duly noticed regular meeting, accepted the retirement of Highway Superintendent Charles Chip Farr effective Sunday, March 31<sup>st</sup>, 2024, and

**WHEREAS** the Town Board, by a resolution at its December 20<sup>th</sup>, 2023, duly noticed regular meeting, accepted Mr. Farr’s appointment of Brian Guthrie Farr as his Deputy Highway Superintendent, and

**WHEREAS** Brian Guthrie Farr resigned from his position with the Town effective June 20<sup>th</sup>, 2024, and

**WHEREAS** the Town Board was desirous of appointing a Highway Superintendent to fulfill the duties of said office until November 27<sup>th</sup>, 2024, with the next elected Superintendent of Highways to have been chosen in the November 5<sup>th</sup>, 2024, election and said elected individual to be appointed Superintendent of Highways by the Town Board to fulfill the duties of that office until their official term start of January 1<sup>st</sup>, 2025, and

**WHEREAS** Clark J. Seaman was appointed by the Town Board at the June 26<sup>th</sup>, 2024, regular Town Board meeting, and Mr. Seaman agreed to serve in the role of Superintendent of Highways and to be removed from his appointed position of Deputy Town Supervisor until the next Superintendent of Highways is elected this coming November, and

**WHEREAS** Michael Lamphear was chosen by the voters of the Town of Long Lake to serve as the Superintendent of Highways in the November 5<sup>th</sup>, 2024, election, and

**WHEREAS** the term for Mr. Lamphear is not scheduled to begin until January 1<sup>st</sup>, 2024, and the appointed term for Mr. Seaman expires on November 27<sup>th</sup>, 2024.

**THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF LONG LAKE,**

1. Approves the appointment of Clark J. Seaman to his Town Supervisor appointed position of Deputy Town Supervisor.
2. Appoints Michael Lamphear to the position of Town Superintendent of Highways effective November 28<sup>th</sup>, 2024, until his official term begins on January 1<sup>st</sup>, 2025.
3. Agrees to reimburse newly appointed Superintendent of Highways Michael Lamphear at his current rate of pay plus any stipends due to him before January 1<sup>st</sup>, 2025. As of January 1<sup>st</sup>, 2025,

Mr. Lamphear will be compensated at the salary published in the 2025 Tentative Budget per New York State Municipal Law, plus any stipends awarded by the Town Board to Mr. Lamphear for additional duties.

**Motion** by Councilman Dechene, seconded by Councilman Hosley to accept Resolution #69 of 2024.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**Resolution Number 70 of 2024**

**Resolution Authorizing the Water Department to Purchase a Kubota Tracked Skid Steer Using Fund Balance from Both Water Districts**

**WHEREAS** Town Water Superintendent Keith Austin requested that the Town Board approve the purchase of Kubota S-series tracked skid steer; and

**WHEREAS** due to there being fund balance monies available from both water departments to fund the purchase of this equipment at this time; and

**WHEREAS** the Water Superintendent satisfied the Town Board's concerns over the need for this equipment by explaining that the skid steer owned by the Highway Department does not fit the needs of the water department; and

**WHEREAS** the Water Superintendent provided the Town Board with a quote based on NYS contract amounts for \$80,277.27 from Abele Tractor & Equipment, Co. for a Kubota SVL97-2HFC which meets the needs of the water department; and

**WHEREAS** this purchase is not provided for in the 2024 Adopted Budget and so requires budget amendments to be lawful;

**BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF LONG LAKE,**

1. Approves the purchase of a Kubota S-series SVL97-2HFC for \$80,277.27 from Abele Tractor & Equipment, Co., of 72 Everett Rd, Albany, NY 12205 as quoted in Quote # 2817339 dated October 3<sup>rd</sup>, 2024.
2. Approves dividing the purchase price between the two (2) water districts. Raquette Lake Water District SW1 will contribute 15%, or \$12,041.59. Long Lake Water District SW2 will contribute 85%, or \$68, 235.68.
3. Approves a budget amendment to the 2024 Adopted Budget to increase Raquette Lake SW1 expenditure line SW1-8310-200 by \$12,041.59 while reducing fund balance by the same amount.
4. Approves a budget amendment to the 2024 Adopted Budget to increase Long Lake SW2 expenditure line SW2-8310-200 by \$68, 235.68 while reducing fund balance by the same amount.

**Motion** by Councilman Hosley, seconded by Councilman Bird to accept Resolution #70 of 2024.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**Resolution Number 71 of 2024**  
**Resolution to Extend Both Cleaning Contracts for One Year**

**WHEREAS** the current Medical Center and Public Bathroom Cleaning Contracts have one remaining extension option for 2024-25; and

**WHEREAS** both Ali Hamdan with the Medical Center Cleaning Contract and William Sandiford with the Public Bathroom Cleaning Contract have informed the Town Supervisor’s Office that they are willing and able to accept one year contract extensions for 2024-25; and

**WHEREAS** both contractors have been found to be satisfactorily performing to the terms of their contracts and their contracts state that there is still one remaining extension option for 2024-25;

**BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF LONG LAKE,**

1. Hereby exercises its option to extend the contract for Medical Center Cleaning with Ali Hamdan and its contract for Public Bathroom Cleaning with William Sandiford, both of Long Lake, for one additional year.

**Motion** by Councilman Bird, seconded by Councilman Hosley to accept Resolution #71 of 2024.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

**COUNCILMAN COMMENTS**

Councilman Hosley commented that the Geiger area looks great, and the kids seem to enjoy it.

Councilman Dechene asked if there are still someone’s private docks on attached to the Town dock pier. Supervisor Arsenault said he will check the Town dock situation and make calls.

No comment from Councilman Bird and Councilman Donnelly.

**PUBLIC COMMENT-** No one from the public wished to comment.

**EXECUTIVE SESSION**

The Board moved to Executive Session at 7:20 PM, Supervisor Arsenault invited Paul Wilson to attend.

The Board returned to Regular Session at 8:05 PM with no action having been taken in Executive Session.

**ADJOURN**

**Motion** by Supervisor Arsenault, seconded by Councilman Hosley to adjourn at 8:05PM.

<b>Adopted:</b>	Clay J. Arsenault	Aye
	Mark A. Bird	Aye
	Thomas L. Donnelly	Aye
	Richard B. Dechene	Aye
	Nathan S. Hosley	Aye

Attested by: \_\_\_\_\_

Amber L. Wambach, 1<sup>st</sup> Deputy Town Clerk